 **TCS ONLINE COURSE REQUEST**

STUDENT INFORMATION:

Student Name: Click here to enter text. Grade: Click here to enter text.

Semester / Year course request submitted for (ex: Fall 2020): Click here to enter text.

Student Email Address: Click here to enter text.

Parent Email Address: Click here to enter text.

ONLINE COURSE APPROVAL:

Traditional TCS secondary students in grades 7 through 12 may take courses through TCS online for school credit at additional cost. In order to be eligible to take courses through TCS Online, students must:

1. Be enrolled as a full time student at TCS in at least 4 classes, not including choir and no more than ONE teacher’s aide course.
2. Complete the *TCS Online Course Request* form and turn it into the Guidance Office.

Courses completed through TCS Online are not eligible for dual enrollment credit and the grade(s) earned will become a part of your official academic record.

|  |  |  |
| --- | --- | --- |
| Course(s) Requested | Credit Value  | Course to Replace (as appropriate) |
| Click here to enter text. | Choose an item. | Click here to enter text. |
| Click here to enter text. | Choose an item. | Click here to enter text. |
| Click here to enter text. | Choose an item. | Click here to enter text. |
| Click here to enter text. | Choose an item. | Click here to enter text. |

PAYMENT OPTIONS:

Please select a payment option:

[ ]  Pay in full at the TCS Office

[ ]  Pay in full via FACTS

[ ]  Monthly payments for duration of TCSO course via TCS FACTS system

Student Signature: Click here to enter text. Date: Click here to enter a date.

Financially Responsible Parent Name (please print): Click here to enter text.

Parent Signature: Click here to enter text. Date: Click here to enter a date.

ADMINISTRATIVE REVIEW:

Guidance Department: Click here to enter text. Date: Click here to enter a date.

Business Office: Click here to enter text. Date: Click here to enter a date.

*Completed forms may be emailed to* *office@tcs4u.org* *or dropped off at the school office.*